



## TAMWORTH BOROUGH COUNCIL

### FORWARD PLAN

**Executive and Key Decisions for the period 1 February 2012 - 31 May 2012**

*Published on 16<sup>th</sup> January 2012  
Updated on 13<sup>th</sup> February 2012  
by Lara Allman  
01827 709264*

<b>Corp. Mgt. Team</b>	<b>Decision to be taken by/Date</b>	<b>Key Decision</b>	<b>Subject</b>	<b>Portfolio and Contact Officer details/Author</b>	<b>Principal Groups &amp; Organisations proposed to be consulted prior to making the decision and the means of consultation</b>	<b>Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)</b>
------------------------	-------------------------------------	---------------------	----------------	---	---	---

	<b>Cabinet 1/02/12</b>	Yes	Tamworth Core Strategy/Local Plan To seek Cabinet approval to publish the Core Strategy/Local Plan for a 6 week consultation period and, subject to responses received, to then submit the Core Strategy/Local Plan to the Secretary of State for examination.	Portfolio Holder for Economic Development and Enterprise Jon Lord Development Plan Manager Jon-lord@tamworth.gov.uk	Over the past few years. the Core Strategy/Local Plan has been subject to formal and informal consultation which has informed the version subject to Cabinet approval. The next stage involves subjecting the Core Strategy/Local Plan to a further 6 week period of consultation with all interested parties. Consultees have included members of the public, councillors, businesses, developers & landowners, statutory organisations, amenity organisations and adjoining local authorities.	Cabinet Report for Tamworth Core Strategy/Local Plan
--	----------------------------	-----	---	---	--	--

	<b>Cabinet 1/02/12</b>	Yes	Tamworth Local Development Scheme To seek Cabinet approval to publish The Tamworth Local Development Scheme. This sets out the council's programme for producing the Local Development Framework including the timetable for all Local Development Documents.	Portfolio Holder for Economic Development and Enterprise Jon Lord Development Plan Manager Jon-lord@tamworth.gov.uk	The Local Development Scheme has been informed through discussions with internal officers and members of the Local Development Framework Working Group.	Cabinet Report for Tamworth Local Development Scheme
	<b>Cabinet 1/02/12</b>	Yes	WRITE OFFS 01/04/2011 – 31/12/2011 To provide members with details of write offs from 01 April 2011 to 31 December 2011	Portfolio Holder for Corporate Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Cabinet Report for WRITE OFFS 01/04/2011 – 31/12/2011

	<b>Cabinet 1/02/12</b>	Yes	Dog Fouling Campaign Branding and Communications To seek approval for the branding and communications for a dog fouling education and enforcement campaign to run in conjunction with Dog Control Orders and beyond	Portfolio Holder for Environment and Waste Management Joanne Sands Neighbourhood Services Manager joanne-sands@tamworth.gov.uk		Cabinet Report for Dog Fouling Campaign Branding and Communications
	<b>Cabinet 1/02/12</b>	Yes	Staffordshire Hoard Ongoing Exhibition Development Review of the Staffordshire Hoard on Tour exhibition at Tamworth Castle. Discussion of interim and longer term Hoard exhibition development within the Castle	Portfolio Holder for Economic Development and Enterprise Louise Troman, Robert Mitchell Heritage & Visitor Services Manager Louise-troman@tamworth.gov.uk, Deputy Director (Communities, Planning and Partnerships) robert-mitchell@tamworth.gov.uk	Recommendations from Mercian Trail Partnership Consultant report on the re-design of Castle exhibition space -The Tamworth Story Mercian Trail Partnership, Staffordshire Hoard Executive Committee	Cabinet Report for Staffordshire Hoard Ongoing Exhibition Development

	<b>Council 9/02/12</b>	Yes	Tamworth Core Strategy/Local Plan To seek Council approval to publish the Core Strategy/Local Plan for a 6 week consultation period and, subject to responses received, to then submit the Core Strategy/Local Plan to the Secretary of State for examination	Portfolio Holder for Economic Development and Enterprise Jon Lord Development Plan Manager Jon-lord@tamworth.gov.uk	Over the past few years the Core Strategy/Local Plan has been subject to formal and informal consultation which has informed the version subject to Council approval. The next stage involves subjecting the Core Strategy/Local Plan to a further 6 week period of consultation with all interested parties. Consultees have included members of the public, councillors, businesses, developers & landowners, statutory organisations, amenity organisations and adjoining local authorities.	Council for Tamworth Core Strategy/Local Plan
--	----------------------------	-----	--	---	---	---

	<p><b>Cabinet 22/02/12</b></p>	<p>Yes</p>	<p>CORPORATE VISION, PRIORITIES PLAN, BUDGET &amp; MEDIUM TERM FINANCIAL STRATEGY INCLUDING TREASURY MANAGEMENT STRATEGY STATEMENT, MINIMUM REVENUE PROVISION POLICY STATEMENT AND ANNUAL INVESTMENT STATEMENT 2012/13 For Members to approve the Single Corporate Vision &amp; Strategic Priorities for 2012/13 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Services Revenue budget and Council Tax for 2012/13;</p> <p>Housing Revenue Account (HRA) budget for 2012/13;</p> <p>the Capital Programme;</p>	<p>Leader of the Council Stefan Garner Deputy Director (Finance Exchequer and Revenues) stefan-garner@tamworth.gov.uk</p>	<p>Discussions with CMT then BRG following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget) CMT BRG Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	<p>Cabinet Report for CORPORATE VISION, PRIORITIES PLAN, BUDGET &amp; MEDIUM TERM FINANCIAL STRATEGY INCLUDING TREASURY MANAGEMENT STRATEGY STATEMENT, MINIMUM REVENUE PROVISION POLICY STATEMENT AND ANNUAL INVESTMENT STATEMENT 2012/13</p>
--	------------------------------------	------------	---	---	---	---

	<b>Cabinet 22/02/12</b>	Yes	Quarter Three Performance Report 2011/12	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Cabinet Report for Quarter Three Performance Report 2011/12
	<b>Cabinet 22/02/12</b>	Yes	Localism Act Pay Policy	Leader of the Council Anica Goodwin Assistant Chief Executive anica- goodwin@tamworth.gov. uk		Cabinet Report for Localism Act Pay Policy
	<b>Cabinet 22/02/12</b>	Yes	Community Safety Partnership Plan 2012- 2015 To seek endorsement from the cabinet for the Community Safety Plan 2012-2015	Portfolio Holder for Community Safety David Fern Community Safety Manager David- Fern@tamworth.gov.uk	Circulate Plan to key stakeholders Portfolio holder community safety Corporate Management Team	Cabinet Report for Community Safety Partnership Plan 2012-2015

	<p><b>Council 28/02/12</b></p>	<p>Yes</p>	<p>CORPORATE VISION, PRIORITIES PLAN, BUDGET &amp; MEDIUM TERM FINANCIAL STRATEGY INCLUDING TREASURY MANAGEMENT STRATEGY STATEMENT, MINIMUM REVENUE PROVISION POLICY STATEMENT AND ANNUAL INVESTMENT STATEMENT 2012/13 For Members to approve the Single Corporate Vision &amp; Strategic Priorities for 2012/13 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Services Revenue budget and Council Tax for 2012/13;</p> <p>Housing Revenue Account (HRA) budget for 2012/13;</p> <p>the Capital Programme;</p>	<p>Leader of the Council Stefan Garner Deputy Director (Finance Exchequer and Revenues) stefan-garner@tamworth.gov.uk</p>	<p>Discussions with CMT then BRG following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget) CMT BRG Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	<p>Council for CORPORATE VISION, PRIORITIES PLAN, BUDGET &amp; MEDIUM TERM FINANCIAL STRATEGY INCLUDING TREASURY MANAGEMENT STRATEGY STATEMENT, MINIMUM REVENUE PROVISION POLICY STATEMENT AND ANNUAL INVESTMENT STATEMENT 2012/13</p>
--	------------------------------------	------------	---	---	---	--



	<b>Cabinet 14/03/12</b>	Yes	Think Local 4 Business: proposal to incorporate into a company limited by shares and for the Council to become a Founder Shareholder To seek Cabinet approval for the Think Local 4 Business Project to incorporate into a company limited by shares, for the project assets to transfer from the custody of the Council to the new company, for the Council to become a Founder Shareholder and to take a seat on the Board of the new company.	Portfolio Holder for Economic Development and Enterprise James Roberts Economic Development and Enterprise Manager James- Roberts@tamworth.gov. uk		Cabinet Report for Think Local 4 Business: proposal to incorporate into a company limited by shares and for the Council to become a Founder Shareholder
	<b>Cabinet 14/03/12</b>	Yes	Housing Revenue Account Business Plan To agree the HRA Business Plan	Portfolio Holder for the Quality of Life Tina Mustafa Housing Operations Manager tina- mustafa@tamworth.gov. uk		Cabinet Report for Housing Revenue Account Business Plan

	<b>Cabinet 14/03/12</b>	Yes	Review of Shop Mobility Service An appraisal of the Shop Mobility Service.	Portfolio Holder for Corporate Services & Assets Tracey Yeomans Tracey- yeomans@tamworth.gov .uk		Cabinet Report for Review of Shop Mobility Service
	<b>Cabinet 14/03/12</b>	Yes	Development of the Council's Approach to Private Sector Housing To obtain member approval to proceed with the further development of the Council's approach to private sector housing including the provision of financial assistance for empty homes, extensions to the landlord accreditation scheme and potential development of a Social Lettings Agency for Tamworth.	M Oates Steve Pointon Housing Strategy Manager stephen- pointon@tamworth.gov.u k		Cabinet Report for Development of the Council's Approach to Private Sector Housing

	<b>Council 27/03/12</b>	Yes	Localism Act Pay Policy	Leader of the Council Anica Goodwin Assistant Chief Executive anica-goodwin@tamworth.gov.uk		Council for Localism Act Pay Policy
	<b>Cabinet 4/04/12</b>	Yes	Temporary Reserves, Retained Funds and Provisions To seek approval for the establishment or retention of Temporary Reserves, Retained Funds and Provisions, to write back to balances those reserves that have been identified as no longer being required	Portfolio Holder for Corporate Services & Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk	CMT following requests from budget managers CMT Budget Managers	Cabinet Report for Temporary Reserves, Retained Funds and Provisions

	<b>Cabinet 4/04/12</b>	Yes	Development of the Landlord Handy Person Service 2012 To set out the arrangements for the delivery of a handy person service that compliments the wider repairs policy, agreed at Cabinet in December 2011.	Portfolio Holder for the Quality of Life Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk	Timed to coincide with procurement timetable for R	Cabinet Report for Development of the Landlord Handy Person Service 2012
	<b>Cabinet 25/04/12</b>	Yes	WRITE OFFS 01/04/2011 – 31/03/2012 To provide members with details of write offs from 01 January 2012 to 31 March June 2012	Portfolio Holder for Corporate Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Cabinet Report for WRITE OFFS 01/04/2011 – 31/03/2012
	<b>Cabinet 25/04/12</b>	Yes	Voluntary and Community Sector Commissioning Cycle 2 Cycle 2 of the Commissioning is now in progress	S Claymore Fleur Fernando Partnership Support and Development Manager fleur-fernando@tamworth.gov.uk	Between 23rd- April - 23rd July 2012 Public	Cabinet Report for Voluntary and Community Sector Commissioning Cycle 2

